



ALTERNATIVE FORMAT REQUEST FORM

Zavida Coffee Inc. is committed to providing accessible, quality services. Communications in alternate formats will be made available upon request within a reasonable time period in a mutually agreed upon format. Please complete and submit the below form by email: info@zavida.com or call 905-738-0103 ext. 222 to submit a request.

First Name:	Last Name:
Date of Request:	Phone Number:
Address:	
City:	Province:
Postal Code:	Email:
Document/Communication Support Requested:	
Preferred Format:	
<p>Note: the types of alternative formats available from Zavida Coffee Inc may include:(update list as per your organization)</p> <ul style="list-style-type: none">• Large print• Email• High contrast hard copy• Audio	
Additional Comments:	